

MINUTES

SEP Technical Assistance Call 225 E. 16th Avenue, 1st Floor Conference Room August 21, 2013 10:30 – 11:30 am

Call-In Information: Local: 720-279-0026

Long Distance: 1-877-820-7831 Pass Code: 516148

Attendees:

HCPF Staff: Tiffani Rathbun, Colin Laughlin, Candie Dalton, Tim Cortez, Christina Chavez,

Laura Kiel

SEPs (by phone): ACMI, Alamosa, Bent, Central Mountain, Conejos, Delta, Jefferson, Kit Carson,

Larimer, Las Animas, Mesa, Montezuma, Montrose, Northeastern, Northwest,

Otero, Prowers, Pueblo, Rio Grande, Rocky Mountain, San Juan

10:30 - Introductions and Roll Call

10: 40 - Brain Injury Waiver update......Colin Laughlin

Clarification about BI: This clarification will be coming out in a letter. Going through clearance now. Clarification will be about eligibility. As of July 1, waiver is renewed and made distinction about one of the barriers to accessing the waiver. People who did not receive diagnosis within first 6 months of injury. Now if individual meets level of care and ICD 9 codes, they can meet nursing home level of care. No longer need assessment within a facility to meet eligibility. They would meet criteria for SLP. This removes a barrier to access the BI waiver.

Question was asked about Rocky Mtn. BI. Answer: they provide SLP services which would be under nursing facility level of care on waiver. They also provide nursing home services also, residential program. Clients have left hospital and go here. The other program does services. They are licensed as an ACF. No rules about SLP, but working to get that taken care of. Natalie Matthewson can give clarification about this specific facility.

Opened the floor for discussion. No one had questions. Candie clarified that someone should be assessed without regard for their natural supports.

Training updates.....Tiffani Rathbun

New service plan training guide is up on the website, per the notification. It will soon be on the BUS. ULTC 100.2 training development has begun.

Jason Marquez is the new HBU admin. He reported that the NF unit at HCPF is in the process of vetting a new HBU process internally. Looking at role of SEP in initial and CSR process. Will be reaching out to SEPs to get clarification about how that works for you all.

Jason.Marquez@state.co.us 303.866.2556

11:10 – CCT provider billing trainings and DSS1.....Tim Cortez and Christina Chavez

Enrollment for ICM: CMAs should have sent letter of intent, which meant they had the ability to bill Medicaid or provider application. We had some hiccups in MMIS and working through those issues. Those who had complete application, you should have received letters that say you are eligible, but they may have not been specific or understandable. Of the people who sent in whole application, would like to know who has received them and who has not so we can figure out what is slowing that down. Please contact Tim Cortez. (timothy.cortez@state.co.us, 303-866-3011)

Christina: You should have received a letter with the departments seal stating you are enrolled as a waiver provider, but it will not detail information about what you can bill for. This letter will come from Xerox. It may look like junk mail, but it is not. Turnaround letter is a systematic letter and shows everything that was entered based on application. Code will say "EK" for services allowed to be provided. Call Xerox to get this fixed if this is not the case.

CGI: online billing letter. Jargon shows how you can log into web portal, training ID. You can call CGI for questions about web portal.

If application pended, letter will come from Xerox with what is missing from their application.

Billing training: online through provider services, trainings and workshops called: Colorado 1500 training, Web portal professional 837P training. These will walk you through how to bill electronically. 1500 will walk you through paper training.

Below are the web pages mentioned during the call with a little more clarification.

All of the following web pages can be accessed through Provider Services

<u>Trainings & Workshops</u> web page

- Provider Enrollment Application Workshop Gives examples of the documents I talked about during the call today. This would be helpful for any other agency completing the application.
- CO 1500 Beginning Billing or Waiver Programs Beginning Billing Either training will give the billing information needed. Keep in mind this is for paper billing
- Understanding User Names & Roles Help understand a little bit of logic in the Web Portal as well as titles of fields.
- 837P Training on how to submit an 837P transaction using the Web Portal.
 (Web Portal training)

Colorado Medical Assistance Program Web Portal web page

Separate web page houses user guides solely related to the Web Portal.

Web Portal – Secured site to electronically bill.

In addition to these trainings, there are handouts at the bottom of the web page. The handouts can come in handy when trying to figure out Department acronyms or what calendar day it is using a Julian calendar, etc.

Tim reported that they are working on billing manual for CCT, which will be coming out soon. They are doing this because, in looking at other states, sometimes there are activities that are billed for, but not appropriate. Ex: email blast not appropriate as billable. Look at how assessment billing will work, which is different for counties versus private SEP. Will be sent out as draft to provide comments and feedback from SEP and CCB.

Invite to transition coordination and monthly technical assistance phone calls for CCT. Will send to Tiffani and send out (see information below). Tim reports they are learning with you all since it's a new program. What we want to do in the TA call is have issues raised and problems solved for some of those things in that call or take to the side by the state to find solution. We know that with the launch of the program that there have been glitches to try to create seamless coordination process. The other piece in that call is a short training on a specific issue. Last month was about housing resources. This month will be talking about CCT PARs.

Today from 2-3:30. Tim will have quick sheets that will be sent out to go along with the trainings provided on the calls.

3rd Wednesday of every month from 2-3:30 720-279-0026 1-877-820-7831 code 206290 for CCT TA call

If there are specific topics for trainings you want, send them to Tiffani. These will be more in depth than the trainings provided last year. Ex. Emergency back-up, risk mitigation trainings will be given soon. Want to provide more direction and clarification about these detailed issues.

There have been issues with clients being assessed in NF who may not meet level of care any longer. They have 11 days to get out of NF. Internally we don't think this is fair choice, so the department will provide more guidance and more concrete than soft assessments proposed. Hopefully next week will be able to provide that clarification

11:20 – SEP Admin Q and A.....Laura Kiel

Laura reported that contracts for counties are out and she requested to get them in as soon as you can. Surveys went out late last week and those need to get mailed to clients by no later than the 26th. Sent out new client count sheet to see forecasted contract value. Complaint and training reports are still quarterly, even though attached to client count sheets. Count sheets submitted monthly now.